



EVENT MANAGER

STONEFIELDS ESTATE - CARLETON PLACE, ON

Full-Time | April-November: Wedding Season with 1 weekend off every other month. December-mid-March: Paid Seasonal time off | \$55,000-\$65,000/year (based on experience and skill set | Health Benefits + Perks

Join a team that delivers unforgettable wedding experiences

Stonefields Estate is an award-winning wedding venue nestled on a breathtaking historic farm in Carleton Place. With rustic elegance, refined white-glove service, and an unrelenting passion for making wedding dreams come true, we've built a reputation for excellence in hospitality and event planning.

We're currently seeking a motivated and outgoing Event Manager who thrives in a fast-paced hospitality environment and is excited to help create memorable moments for our clients. You'll be a key part of the Stonefields team, working closely with the Owners and our Executive Chef to lead events that exceed expectations.

WHO YOU ARE:

- You're confident, approachable, and at ease dealing with a wide variety of personalities—especially excited and emotional couples.
- You stay calm under pressure, think on your feet, and enjoy finding solutions.
- You're proactive, highly organized, and motivated to take ownership of your role.
- You're enthusiastic about working in events and hospitality and want to grow your skills in a meaningful way.
- You have strong leadership instincts and enjoy bringing out the best in a team.

No specific industry experience required - personality, passion, and drive are what matter most.

JOB DETAILS:

- **Schedule:** This is a full-time position with a rotating schedule that includes weekdays, weekends, holidays, and both day and evening shifts. Hours during the event season (April to November) are as follows:
 - Wednesdays: 12:00 PM – 6:30 PM
 - Thursdays through Mondays: Event-dependent with rotating shifts of either:
 - 11:00 AM – 10:00 PM OR
 - 2:00 PM – 2:00 AM

The schedule reflects the demands of a busy event calendar, with up to six weddings per week during peak season. Flexibility and stamina are essential.

- From December through April, the position transitions into a paid off-season role with reduced hours and responsibilities.
- Location: On-site at Stonefields Estate in Carleton Place

Certifications:

Smart Serve certification is not required at the time of application but will be required as a condition of employment if you're offered the role. First Aid/CPR certification is also strongly recommended.

WHAT WE OFFER:

- Health Insurance Program
- Daily Staff Meal
- On-Site Parking
- A supportive, collaborative work environment where everyone helps everyone
- Direct mentorship from the venue's owners and Executive Chef
- Career growth opportunities in a dynamic, growing hospitality business

At Stonefields, you'll be part of a team that genuinely supports one another—pitching in wherever needed to make each event a success. The owners are hands-on and present at every event. They care deeply about the well-being of every team member and maintain an open-door policy, encouraging open, honest communication and a strong sense of trust.

APPLY NOW:

If you're ready to bring joy to others, grow your career in the events industry, and join a team that feels like family, we want to hear from you.